

THE GAUHATI HIGH COURT
(THE HIGH COURT OF ASSAM: NAGALAND: MIZORAM & ARUNACHAL PRADESH)
KOHIMA BENCH

ORDER

Dated Kohima, the 20th May 2026.

No.HC(K)4/2024/Estt/ 1527 / :: It has been brought to the notice of authority that discrepancies have been found in the Daily Court Proceeding Statements and CIS disposal slip submitted by the Court Masters.

Accordingly, all Court Masters shall verify the Daily Court Proceeding Statements with the Private Secretaries of the concerned Hon'ble Judges before submission to the Filing and Correspondence Section. The Court Masters shall also ensure that the daily CIS updates are duly carried out and shall submit a report of such daily CIS updates along with the CIS Disposal Slip.

Further, the Assistant Registrar (Judicial) as the overall-in Charge of the Court Masters shall scrutinize the daily CIS update reports along with CIS disposal slips and submit a consolidated Report on a weekly basis to the Registrar.

Sd/-
(AJONGBA IMCHEN) NJS
Registrar
Gauhati High Court Kohima Bench.

Memo No.HC (K) 4/2024/Estt/ 1527 / Dated Kohima, the 20th May 2026.
Copy to:-

1. The Joint Registrar (Judicial/ Admn.) for information.
2. The Deputy Registrar (Judicial) for information.
3. The Assistant Registrar (Judicial) for information and necessary action.
4. The Private Secretary to Honble Judges for information and necessary action.
5. The Admn. Officer (Judicial)/ Filing & Correspondence Section for information and necessary action.
6. The Affidavit Commissioner-cum-Stamp Reporter, Bench Section for information and necessary action.
7. The Court Masters for information and necessary action.


(AJONGBA IMCHEN) NJS
Registrar
Gauhati High Court Kohima Bench