

**THE GAUHATI HIGH COURT**  
**(THE HIGH COURT OF ASSAM:NAGALAND:MIZORAM AND ARUNACHAL PRADESH)**  
**KOHIMA BENCH**

**NOTIFICATION**

Dated Kohima, the 15<sup>th</sup> January , 2026

**HC(K)76/DJS/2025/\_\_\_\_\_** Pursuant to the Approval of Hon'ble High Court vide letter No VII-156/1012(Pt.A)/10331/A Dated 12<sup>th</sup> December 2025 the Annual Performance Assessment Report (APAR) format for Nagaland District Court Employees is revised in uniformity with the High Court. Hon'ble High Court has been pleased to approve 4(four) separate performance appraisal formats for the Gazetted Officers , Stenographers, Ministerial Staff and non-ministerial & Grade-IV staffs/MTS as well as the following hierarchy for documentation of APAR **w.e.f 01.01.2025** and until further order(s).

**Principal District & Sessions Judge/District & Sessions Judge/Principal Judge Family Court/Additional District & Sessions Judge Court & Office**

<b>Officer/Staff</b>	<b>Reporting Office</b>	<b>Reviewing</b>	<b>Accepting</b>
<i>Grade-III(ministerial/non ministerial )</i>	<i>Principal District Judge/District Judge</i>	-	-
<i>Grade-IV</i>	<i>Principal District Judge/District Judge</i>	-	-

**Chief Judicial Magistrate Court & Office**

<b>Officer/Staff</b>	<b>Reporting Office</b>	<b>Reviewing</b>	<b>Accepting</b>
<i>Grade-III(ministerial/non ministerial )</i>	<i>Chief Judicial Magistrate</i>	-	-
<i>Grade-IV</i>	<i>Chief Judicial Magistrate</i>	-	-

**Civil Judge (Junior Division)/JMFC Court & Office**

<b>Officer/Staff</b>	<b>Reporting Office</b>	<b>Reviewing</b>	<b>Accepting</b>
<i>Grade-III(ministerial/non ministerial )</i>	<i>Civil Judge(Jr Dvn)/JMFC</i>	-	-
<i>Grade-IV</i>	<i>Civil Judge(Jr Dvn)/JMFC</i>	-	-

**General Administration Section of the District Court**

<b>Officer/Staff</b>	<b>Reporting Office</b>	<b>Reviewing</b>	<b>Accepting</b>
Assistant Superintendent	Civil Judge(Jr Dvn)/CJM	District Judge	Registrar Gauhati High Court ,Kohima Bench
Grade-III(ministerial/non ministerial )	Assistant Superintendent	Civil Judge(Jr Dvn)/CJM	District Judge
Grade-IV	Assistant Superintendent	Civil Judge(Jr Dvn)/CJM	District Judge

The Remarks in APAR of the Officer/Staff of Nagaland District Court employees attached/deputed in the Registry shall be documented by the Hon'ble High Court, Kohima Bench.

The APAR of the Officer/Staff attached with Judicial Officer shall be written by the concerned Officer.

The formats of APAR may be seen in the Gauhati High Court, Kohima Permanent Bench website.

By Order,  
**Sd/-Ajongba Imchen,NJS**  
**REGISTRAR**

MEMO NO **HC(K)76/DJS/2025/** 851 - 875 Dated Kohima, the 15<sup>th</sup> January , 2026  
Copy to:-

1. The Registrar (Vigilance), Gauhati High Court, Guwahati.
2. The Commissioner & Secretary to the Govt. of Nagaland, Dept. of Law & Justice, Nagaland, Kohima.
3. The Secretary(Judicial),Dept. of Law & Justice, Kohima.
4. The Member Secretary,NSLSA,Kohima.
5. The Principal District & Sessions Judge, Dimapur/Kohima./ Mokokchung/ Tuensang.
6. The District & Sessions Judge, Phek/ Zunheboto /Mon /Wokha.
7. The Principal Judge Family Court, Kohima /Dimapur.
8. The Joint Registrar(Judicial)-cum-CPC, Gauhati High Court, Kohima Bench
9. The Chief Judicial Magistrate, Dimapur/ Mon / Kiphire / Longleng / Mokokchung /Kohima / Peren.
10. The P.S. to Hon'ble Mrs. Justice Yarenjungla Longkumer, Portfolio Judge (*Dimapur, Kohima, Mon, Kiphire, Phek, Zunheboto*) for favor of her Ladyship's kind information.
11. The P.S. to Hon'ble Mr. Justice, Rajesh Mazumdar Portfolio Judge(*Mokokchung, Longleng, Wokha, Peren, Tuensang*) for his Lordship's kind information.
12. The Systems Officer/Programmer, for uploading in the official website of Gauhati High Court, Kohima Bench.
13. Office Copy.

  
**REGISTRAR**  
**Gauhati High Court,Kohima Bench**